

The IPS Cash Tracker is a custom-designed tool that allows you to track your cash-ins and cash-outs, identify months with low or negative cash balances, as well as uncover opportunities for improvement. For more detail on how to use our Sales Tracker, check out our Cash Tracker User Manual.

The screenshot shows the 'IPS CASH TRACKER DASHBOARD' interface. At the top, there are navigation tabs: Settings, Add Income, Add Expenses, Daily Sheet, and Annual Sheet. A 'Select Date' dropdown menu is set to 'Select', with 'Update' and 'Save' buttons next to it. On the right, there are 'My Profile' and 'Log Out' buttons. The main area is a table for the month of 'January', showing 'Accounts' and their balances for five dates: 1/1/2016, 1/11/2016, 1/21/2016, 1/31/2016, and 1/31/2016. The table lists various accounts like 'Sales Company Trucks CAD', 'Sales Company Trucks USD', 'Sales Owner Operators CAD', etc., with values ranging from 0.0 to 1000.0. A 'Months' navigation bar at the bottom allows switching between months from January to December.

Callout Boxes:

- Edit main settings for your sheet and custom income/expense categories:** Points to the 'Settings' tab.
- Add any amounts for reoccurring income/expenses:** Points to the 'Add Income' and 'Add Expenses' tabs.
- You are by default on the Daily Sheet, switch to Yearly here:** Points to the 'Annual Sheet' tab.
- To update the amount for a cost/income, select date & save:** Points to the 'Select Date' dropdown and 'Update'/'Save' buttons.
- Update your profile information:** Points to the 'My Profile' button.